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Confirmation of Vetting Completion
London Borough of Havering
(Qualified Health & Social Care Roles Only)

Candidate Name	Candidate Start Date
Job Title	Supplier Name

Vetting Requirements <i>(please refer to the 'Vetting Guidance' for the full & acceptable requirements)</i>	Please tick to confirm compliance
Application Form and Curriculum Vitae (CV)	
Proof of Identity – signed & dated as original seen	
Proof of Eligibility to Work in the UK – signed & dated as original seen	
One Proof of Current Address – signed & dated as original seen	
Employment/Previous History – full 5 years history recorded, together with a satisfactory written explanation of any gaps in employment	
References - five years written referencing (including all/any gaps)	
HCPC Registration - card and/or certificate on file (signed & dated as original seen) and validated	
Professional Qualifications – signed & dated as original seen and validated with the issuing body	
Criminal Record Check (DBS) – renewed every 12 months	
Health/Medical Assessment Questionnaire	
'Rehabilitation of Offenders Act' Declaration	
Driving Licence / Motor Vehicle Insurance (allowing for business use) and a current MOT certificate if relevant to the role and using own vehicle	
London Borough of Havering Declaration of Interest Form	

I confirm that the vetting has been fully completed for the above candidate as per the Agreement between the above Supplier and Adecco

Signed by Supplier Representative _____

Print Name _____

Date Signed _____